

# **Late Dattatraya Pusadkar Arts College, Nandgaon Peth, Tq. Dist. Amravati**

**NAAC Accredited 'B' Grade**



## **MINUTES OF THE MEETING**

**Date: 10<sup>th</sup> August 2020**

The meeting of IQAC of the college was held on 10<sup>th</sup> August, 2020 at 11.00 a.m. in the Meeting Hall of the college.

The Principal cum Chairperson of the IQAC presided the meeting. IQAC coordinator warmly welcomed IQAC members who attended the meeting. The Chairperson called upon the members, attended and the discussion was going one by one on the following issues as per notice agenda.

The meeting began with the permission of the chairperson.

The following issues were discussed.

### **Subject No.1 : Review of the last meeting**

In the present meeting the review of the last meeting held on 23<sup>rd</sup> December 2019 was taken. The minutes of the last meeting was read out by the IQAC coordinator before all the members and with the consent of all members, the minutes of the last meeting made confirmed.

Proposer: **Dr. S. S. Mahulkar**

Secunder: **Dr. P. R. Jadhao**

**Subject No. 2 : Formation of various committees by staff council**

In the meeting with the decision of the Principal, the various committees were formed for the smooth activation of the college activities for the session 2020-2021. Coordinator, sub-coordinator and the members of each committee were assigned. There are 30 committees were formed for the various activities which are essential to run for the smooth college administration.

Proposer: **Prof. R. T. Bramhane**

Secunder: **Dr. S. K. Pawar**

**Subject No. 3 : Conduction of online admission and classes amidst covid-19 pandemic**

In the meeting the discussion was held on the online admission process and conduction of online classes due to covid-19 pandemic.

After the discussion it is resolved that the timetable should be made for taking online classes. The online tools of media should be used. The student's wise link should be provided to the admitted students by each department and regular online classes should be held till the regulation of the government issue for offline classes.

Proposer - **Dr. G. M. Tirmanwar**

Secunder - **Dr. V. T. Adlok**

**Subject No. 4: To organize Covid 19 awareness programme**

In the present meeting for the awareness of covid 19 in the society, the college decided to organise the covid 19 awareness programme in the college.

It is resolved to conduct the same by abiding the rules and regulation formed by the health organization and government.

Proposal - **Dr. V. T. Adlok**

Secunder - **Prof. R. T. Bramhane**

**Subject No.5: Any other issues with the permission of the Chair**

In the present meeting no other issues with the permission of the chair were occurred. Therefore no further discussion was held on such issues.

The meeting was overed with the permission of the chairperson. The IQAC Coordinator proposed the vote of thanks to the members attended the meeting.

The following IQAC members attended the meeting :

- |    |                             |   |        |
|----|-----------------------------|---|--------|
| 1) | <b>Dr. P.R. Jadhao</b>      | — | Member |
| 2) | <b>Prof. R. T. Bramhane</b> | — | Member |
| 3) | <b>Dr. S. S. Mahulkar</b>   | — | Member |
| 4) | <b>Dr. S. S. Balapure</b>   | — | Member |
| 5) | <b>Dr. S. K. Pawar</b>      | — | Member |
| 6) | <b>Prof. V. T. Adlok</b>    | — | Member |
| 7) | <b>Dr. G. M. Tirmanwar</b>  | — | Member |



Co-ordinator

**IQAC**  
**Co-ordinator, IQAC**  
Late Dattatraya Pusadkar Arts College  
Nandgaon Peth, Tq. Dist. Amravati.



Principal

(Chairman)

**(Dr. Vijay D. Darne)**  
**PRINCIPAL**  
Late Dattatraya Pusadkar Arts College  
Nandgaon Peth, Dist. Amravati.

## ACTION TAKEN REPORT

Subject No. 1 : In presence of all members the review of the last meeting was taken for final confirmation.

Subject No. 2 : As per the resolution taken in the meeting various committees are formed for the smooth activation of the college.

Subject No. 3 : For online classes separate timetable was prepared. Whatsapp groups are created for the convenience of the students and online classes are arranged.

Subject No. 4 : Online and offline Covid19 awareness programmes conducted in the college.



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**(Dr. Vijay D. Darne)**

**PRINCIPAL**

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Nandgaon Peth, Dist. Amravati.



# **MINUTIES OF THE MEETING**

**Date : 5<sup>th</sup> October 2020**

The meeting of IQAC of the college was held on 05<sup>th</sup> October 2020 at 1.00 p.m. in the meeting hall of the college.

The Principal cum Chairperson of IQAC presided the meeting. The IQAC coordinator warmly welcome the IQAC members attended. The chairperson called upon the members and the discussion was going one by one on the following issues as per the notice agenda.

The meeting began with the permission of the chairperson.

The following issues were discussed.

## **Subject No.1 : The review of the last meeting**

In the present meeting the review of the meeting held on 10 August 2020, was taken. The minutes of the last meeting was read out by the coordinator before the members for confirmation of the minutes

With the consent of the chairperson and all members the minutes of the last meeting was confirmed.

Proposer - **Dr. S. S. Mahulkar**

Seconder - **Prof. R. T. Bramhane**

## **Subject No. 2 : Formation of new IQAC committee**

In the meeting before the chairperson and members the formation of new IQAC committee was made.

The new IQAC committee as per the guidelines of NAAC as follows:

<b>Sr. No.</b>	<b>Name</b>	<b>Designation</b>
		Chairperson/ Principal
01	Dr. Vijay D. Darne	Teacher Representative
02	Dr. P. R. Jadhao	Teacher Representative
03	Prof. Rajesh T. Bramhane	Teacher Representative
04	Dr. Shrikant S. Mahulkar	Teacher Representative
05	Dr. Sunita S. Balapure	Teacher Representative
06	Dr. Govind M. Tirmanwar	Teacher Representative
07	Dr. Subhash K. Pawar	Teacher Representative
08	Dr. Vikas T. Adlok	Teacher Representative
09	Shri S. N. Balapure	Member from the Management
10	Shri Dnyaneshwar M. Baraskar	Member of Administrative Staff
11	Shri R. D. Bodkhe	Member from Local Society
12	Miss Anjali R. Kambale	Member from Students
13	Shri Moreshwar Ingale	Member from Alumni
14	Shri V. J. Dalal	Member from Employer
15	Dr. Pankaj D. More	IQAC Coordinator

Proposer - **Dr. Pankaj D. More**

Secunder - **Dr. S. S. Mahulkar**

**Subject No. 3 : Review of online classes and university examination of summer 2020 :-**

In the meeting the review of online classes and university examination of Summer 2020 was taken. Due to covid 19 pandemic by the regulations and guidelines of the university the teaching should be made online. Therefore in the session 2020-2021 the review of online classes was taken. At last it is resolved to improve the tools of online teaching.

In this month the summer 2020 university examination is conducted. The review of the same was taken to run the examination as per the Covid 19 guidelines.

Proposer - **Dr. S. S. Mahulkar**

Secunder - **Dr. P. R. Jadhao**

**Subject No. 4: To attend and organise online Faculty Development Programme, Orientation and Refresher Courses and ICT programmes:**

In the meeting the discussion was held on to attend and organise online faculty development programme, orientation and refresher courses and ICT programmes. It is to increase the teacher's quality.

After discussion it is resolved to encourage the college faculty to attend such courses as well as to organise such courses in the college too.

Proposer - **Dr. G. M. Tirmanwar**

Seconder - **Dr. P. R. Jadhao**

**Subject No. 5: To organise online workshop, seminar and conferences**

In the college development activities the discussion was held on to organise online workshop, seminars and conferences in the college.

It is resolved that the respective departments of the college make more and more efforts for organising online workshops, seminars and conferences in their respective subjects.

Proposer - **Dr. Pankaj D. More**

Seconder - **Dr. S. S. Balapure**

**Subject No. 6: Any other issue with the permission of the chair**

In the meeting there were no other issues occurred. Therefore there was no more discussion was held on those issues with the permission of the chairperson.

At last the coordinator proposed the vote of thanks to all members attended the meeting and with the permission of the chairperson the meeting was overed.

The following members were attended the meeting.

- |                         |   |             |
|-------------------------|---|-------------|
| 1) Dr. Vijay D. Darne   | – | Chairperson |
| 2) Dr. P.R. Jadhao      | – | Member      |
| 3) Prof. R. T. Bramhane | – | Member      |
| 4) Dr. S. S. Mahulkar   | – | Member      |
| 5) Dr. S. S. Balapure   | – | Member      |
| 6) Dr. G. M. Tirmanwar  | – | Member      |
| 7) Dr.. V. T. Adlok     | – | Member      |
| 8) Dr. S. K. Pawar      | – | Member      |



Co-ordinator

IQAC

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Principal

(Chairperson)

**(Dr. Vijay D. Darne)**  
**PRINCIPAL**  
Late Dattatraya Pusadkar Arts College  
Nandgaon Peth, Dist. Amravati.



## ACTION TAKEN REPORT

Subject No. 1 : In presence of all the IQAC members the review of the last meeting was taken for final confirmation.

Subject No. 2 : The new IQAC committee was formulated and the responsibility was given to each members.

Subject No. 3 : The online classes conducted smooth fully and university examination of summer 2020 conducted offline as per university directions.

Subject No.4 : Faculty attended the online faculty development programme, refresher and ICT programme.

Subject No 5 : Online Aids Awareness workshop was organized by NSS



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**(Dr. Vijay D. Darne)**

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## **MINUTIES OF THE MEETING**

**Date : 12<sup>th</sup> February 2021**

The meeting of IQAC of the college was held on 12<sup>th</sup> February 2021 at 10.00 a.m. in the meeting hall of the college.

The meeting was chaired by the Principal cum chairperson of IQAC. The IQAC coordinator Dr. Pankaj More warmly welcomed the members. The chairperson Dr. Vijay Darne called upon the members and the meeting began with the permission of the chairperson.

In the meeting the following issues were discussed.

### **Subject No.1 : Confirmation to the minutes of the last meeting**

In the meeting IQAC coordinator Dr. Pankaj More read out the minutes of the last meeting held on 5<sup>th</sup> October 2020 before the members for confirmation and finalization of the minutes.

After the confirmation by all members the minutes of the last meeting were said to be finalization with the consent of the chairperson.

Proposer - **Dr. P. R. Jadhao**

Seconder - **Dr. S. S. Mahulkar**

### **Subject No. 2 : The review of online classes and submission of assignments**

In the meeting the review of online teaching classes were taken, the Heads of the each department showed their online teaching work, tools that they used for online teaching. The chairperson put his satisfaction for online classes. In the meeting is resolved to notify the students to submit their assignments. The review of internal assignments works was taken.

Finally it is resolved to complete the online teaching and submission of assignments.

Proposer - **Dr. P. R. Jadhao**  
Seconder - **Dr. S. S. Balapure**

**Subject No. 3: Question paper setting and evaluation of university examination**

In the meeting the discussion was made on question paper setting for Internal college examination of winter 2020 as well as summer 2021 examination of the university and the evaluation of the coming university examination.

On discussion it is resolved to make MCQ Question set for each subject for college internal examination and to take online practise examination of summer 2021 and each faculty member should ready for the evaluation of university examination.

Proposer - **Dr. V. T. Adlok**  
Seconder - **Dr. S. K. Pawar**

**Subject No. 4: Review on departmental activities, research culture among the staff and the students**

In order to promote the research activities the review on the departmental activities, research activities was taken. In order to cultivate research culture among the staff and the student, it is resolved to assign more research work, projects to the students. The faculty were ordered to prepare research paper in their relevant subjects and published them in the UGC listed journals.

Proposer - **Dr. G. M. Tirmanwar**  
Seconder - **Dr. P. D. More**

**Subject No. 6: Any other issue with the permission of the chair**

In the last edge of the meeting on other issues with the permission of the chaired was occurred, therefore no discussion on such issues was made.

Proposer - **Dr. S. S. Mahulkar**

Seconder - **Dr. P. R. Jadhao**

The following members attended the meeting.

- |                                |   |             |
|--------------------------------|---|-------------|
| 1) <b>Dr. Vijay D. Darne</b>   | — | Chairperson |
| 2) <b>Dr. P.R. Jadhao</b>      | — | Member      |
| 3) <b>Prof. R. T. Bramhane</b> | — | Member      |
| 4) <b>Dr. S. S. Mahulkar</b>   | — | Member      |
| 5) <b>Dr. S. S. Balapure</b>   | — | Member      |
| 6) <b>Dr. G. M. Tirmanwar</b>  | — | Member      |
| 7) <b>Prof. V. T. Adlok</b>    | — | Member      |
| 8) <b>Dr. S. K. Pawar</b>      | — | Member      |
| 9) <b>Dr. P. D. More</b>       | — | Member      |



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## ACTION TAKEN REPORT

Subject No. 1 : In presence of all the IQAC members the review of the last meeting was taken for final confirmation.

Subject No. 2 : It was notified to students to submit their assignments online or offline. The teaching was done online. All syllabus was completed by online teaching.

Subject No. 3 : The faculty made MCQ Question paper set for the students. They also have done evaluation of question papers of the university in the college.

Subject No.4 : The faculty published their papers in the UGC notified journals



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